

Greater Lansing Catholic Education Foundation

Friends of the Foundation Charter

Approved March 10, 2009

Purposes

The purpose of the Friends of the Foundation (Friends) is to support the efforts of the Greater Lansing Catholic Education Foundation in its efforts to raise funds for Tuition Assistance Grants and parish religious education programs in the Northwest Region of the Diocese of Lansing.

Friends Membership

The Friends shall be comprised of parishioners from all parishes within the Northwest Region. All members will have equal standing (no chair, per se amongst this group), with activities and communications with the group being led by a member of the Board of Trustees that serves, with the President of the Foundation, as a liaison to this group.

Committee Meetings

The Friends is under no obligation to meet formally as a group, but may do so at the request of any of its members, the Foundation liaisons, or the Board Chair.

Key Responsibilities

To fulfill its purposes, the Friends members:

1. Shall receive bi-monthly mailing of Pastors & Principals Post newsletter to stay informed on the Foundation and its activities
2. Shall be copied on all bulletin/newsletter requests and information pieces sent to parish and school offices
3. May be asked to follow-up on above request to ensure placement in the parish bulletin, Mass announcements, or school newsletter
4. Will be asked to speak at Masses during the Catholic Education Appeal and/or to recruit additional volunteers to speak at Masses
5. Will be asked to serve as a parish and/or school representative for special events
6. Will be asked to help get the Foundation (either the President or a board member) on the agenda of the various church and school groups associated with their parish/school
7. Will help coordinate a Foundation information session to be held after Mass (at least one per year -- could be a weekday Mass if that is the appropriate audience)