

Greater Lansing Catholic Education Foundation

Catholic Education Appeal Committee Charter

Approved January 13, 2009

Purposes

The Catholic Education Appeal Committee (Committee) advises and lends support to the fundraising activities of the Greater Lansing Catholic Education Foundation staff, in an effort to increase and retain support of the Catholic Education Appeal (CEA). Donations made through the CEA support tuition assistance grants and parish religious education programs. This committee conducts an evaluation of the previous year's CEA activities and works with staff to plan and implement the next year's campaign. The Committee will also work toward establishing a "Friends of the Foundation" program within the parishes to assist in communication of the Foundation's mission and achieving a successful CEA.

Committee Membership

The Chair of the Committee shall be a member of the Board of Trustees. Additional trustees may join as Committee members. Additional members may be sought from the Catholic community in the Northwest Region. The Committee shall consist of no fewer than two (2) members.

Committee Meetings

The Committee shall meet as needed (including through electronic communication) to conduct its business.

Key Responsibilities

To fulfill its purposes, the Committee shall:

1. Review and recommend to the Board an annual plan of action for the CEA.
2. Review and evaluate CEA activities at the end of each campaign and report the results to the Board.
3. Establish and maintain a "Friends of the Foundation" group with representation from each parish in the region. (See notes on the role of the Friends organization attached.) The Chair of this Committee or their designee shall serve as the board liaison to the "Friends."